

REMITTANCE ADVICE

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number:		Signature:	
Person Responsible for stand on site		Onsite contact Cell No:	

ALL PAYMENTS FOR SERVICES ARE REQUIRED IN ADVANCE OF THE EXHIBITION:

Please note that services will not be provided until payment has been received. Any forms received and processed after the **31st of January 2020 will be subject to a 25% surcharge.** Please see below Our banking details. To avoid disappointment kindly ensure that your orders reach us on or before the deadline date. **PLEASE EMAIL ALL ORDER FORMS TO:** adri.pentz@gl-events.com.

BANKING DETAILS				
Method of payment	EFT	Credit Card		
Name of Account:	GL EVENTS	Proof of payment to be EMAILED through to GL Events, for the attention of adri.pentz@gl-events.com clearly indicating your company name, stand number and amount paid		
Bank:	STANDARD BANK			
Branch:	SOUTHDALE			
Branch Code:	006405			
Account No:	002787458			
Swift Code:	SBZAZAJJ			
		FORM NO	RETURN TO	Inc VAT
ADDITIONAL SERVICE				
Additional fascia name required (for corner stands)	9	GL Events	R	
Late Package Option / Additional Walling	10	GL Events	R	
Package Upgrade / Fabric Banners	11	GL Events	R	
Description of Fabric Banner	11A	GL Events	N/A	
Carpet on Hire & Colour Selection	12	GL Events	R	
Summary Furniture Hire	13	GL Events	R	
Electrical Hire and Supply	14	GL Events	R	
Electrical Fitting Plan	14A	GL Events	R	
SUB TOTAL			R	
+25 % Surcharge on all orders received after 31 st January 2020			R	
TOTAL PAYABLE TO GL Events			R	
Please Note: The invoice you will receive from GL Events will serve as confirmation of your order.				

ALL FORMS TO REACH GL Events ON OR BEFORE THE 31st OF JANUARY 2020

For all enquiries contact Adri Pentz on +27 11 210 2500 or e-mail adri.pentz@gl-events.com